

BELKNAP COUNTY COMMISSIONERS  
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Chairman  
Belmont

Edward D. Philpot  
Vice-Chairman  
Laconia

Stephen H. Nedeau  
Clerk  
Meredith

## Commissioners Meeting Minutes October 29, 2014

Commissioner Thomas called the Belknap County Commissioners meeting to order at 5:30 pm on the above date at 34 County Drive, Laconia, NH and recited the pledge of allegiance.

In Attendance: Commissioners John H. Thomas, Edward D. Philpot, Jr., Stephen H. Nedeau and County Administrator, Debra Shackett.

**Calendar:** Commissioners reviewed the November meeting calendar.

**Approval of minutes:** M/Nedeau, S/Philpot to approve the 10/15/14 minutes and the 10/15/14 nonpublic minutes as submitted. Unanimous. **Motion passes.**

**Correspondence:** A letter was submitted by Rep. Michael Sylvia regarding reports/inspections at the County Jail. The Commissioners reviewed the letter and thought it was great he was asking questions. M/Philpot, S/Nedeau to sign and return their prepared response to Rep. Sylvia. Unanimous. **Motion passes.**

**Administrators report:** Administrator Shackett recommended that the Staff Development/Infection Control/QA Coordinator position in the Nursing Home be reclassified from a Labor Grade 12 to a Labor Grade 13. The supporting documentation was included with the request. The Commission asked if it should be more than one position. Answer: It is realistic for one person to perform the outlined duties. They have a viable candidate now and a major advantage; Charlotte Flanagan (who previously had this position) is able to transition this employee. Commissioner Nedeau has some questions he would like to ask in the nonpublic session prior to voting on this. Commissioners will come back to this item. Administrator Shackett discussed the environment and morale throughout the county. It is highly stressful every day to department heads trying to manage their budgets behind the scenes with the inability to over expend line items. Issues come up every single day with ordering, maintaining, beg steal and borrow having to wait for the Executive Committee to meet has been a real problem. Waiting four weeks at a time for an Executive Committee meeting is just too much. Commissioners commended Administrator Shackett, all department heads and all county employees for continuing to conduct themselves in a professional manner and getting the job done in these difficult times.

**Commissioners committee reports:** Commissioner Philpot reported on the Genesis Annual meeting and the basis of the conversation dealt with mental health issues and how the State budget should not be balanced on the weakest (1 in 5 people suffer from some type of mental disorder). It ties in with the Commissioners vision of Community Corrections. We need more programs put in place where mental health patients are treated appropriately; they do not belong in our jails. Commissioner Philpot was the recipient of the Paul Harris Community Service Award last night.

**Mid-Grant Public Hearing for the Lakes Region Boys and Girls Club CDBG:** M/Philpot, S/Nedeau to open the public hearing for the LRB&G Club CDBG mid grant hearing at 5:55 pm. Unanimous. **Motion passes.** Alice Veenstra CDBG Administrator and Walter Flinn, Board member was present. Belknap County received two public facilities/CDBG grants totaling \$500,000 which was sub granted to the B & G club to assist in purchasing the former St. James Church building for \$700,000. Ms. Veenstra outlined the programs that are offered at the B & G club and the fact that the new facility as allowed the club to expand membership from 245 to over 325 youth. Approx. 85% of the membership comes from low-to-moderate income families. Mr. Flinn thanked the Commissioners for this grant; it made all the difference in the world. Ms. Veenstra stated that these grants will be closed out by the end of the year. Commissioner Thomas asked for public input. There was none. M/Philpot, S/Nedeau to close the public hearing at 6:10 pm. Unanimous. **Motion passes.**

**Public input:** Commissioner Thomas asked if there was any public input. There was none.

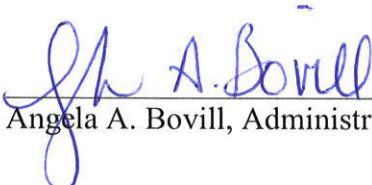
**Nonpublic session:** M/Philpot, S/Nedeau to enter into nonpublic session per RSA 91-A3, II (b) and (e). Commissioner Thomas called the roll: Philpot – Y, Nedeau – Y, Thomas – Y. Unanimous. **Motion passes.** The Board entered into nonpublic session a 6:10 pm.

M/Nedeau, S/Philpot to conclude nonpublic session at 6:25 pm. Commissioner Thomas called the roll: Philpot – Y, Nedeau – Y, Thomas – Y. Unanimous. **Motion passes.** The Commissioners returned to public session at 6:25 pm.

**Staff Development/Infection Control/QA Coordinator position reclassified in the Nursing Home (from earlier in the meeting):** M/Philpot, S/Nedeau to accept the recommendation of the County Administrator to reclassify the Staff Development/Infection Control/QA Coordinator position from a Labor Grade 12 to a Labor Grade 13. Unanimous. **Motion passes.**

**Adjourn:** With no further business to discuss, M/Philpot, S/Nedeau to adjourn at 6:28 pm. Unanimous. **Motion passes.**

Respectfully submitted,

  
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Angela A. Bovill, Administrative Assistant